



Pilot Description: Portfolio growth measures for TEAM will be piloted during the [2017-18 WBL Student Growth Portfolio Model Pilot](#). Participating districts will test the use of the WBL portfolio growth measures as developed in Phase I. All Work-Based Learning (WBL) coordinators teaching *WBL: Career Practicum (6105)* within participating districts will test the use of the scoring guide and growth measure. Growth measures will be piloted in a no-stakes environment.

Pilot participation will require that districts schedule five planning sessions for district WBL coordinators to share resources and improve their facilitation practices to ensure success using the growth portfolio. District-facilitated planning meetings will take place in Oct., Nov., Jan., Feb., and March. Project managers (and other key district personnel, as appropriate) will participate in five virtual meetings with the department during which key content and facilitation resources will be shared in advance of district-led sessions.

Scheduling District-facilitated Planning Sessions: Successful participation requires that all WBL coordinators who teach *WBL: Career Practicum (6105)* share a consistent expectation and benefit from collaboration to develop shared strategies for success. Through workshops, teachers will work together to develop and improve lesson plans to strengthen formative assessment and share resources that are implementation ready. The department will serve as a resource in connecting interested districts and in scheduling planning sessions.

Peer Reviewer Recommendations: Participating districts will identify two WBL coordinators to serve as reviewers, unless only one WBL coordinator teaches *WBL: Career Practicum* in the 2017-18 school year. If ten or more WBL coordinators teach *WBL: Career Practicum* from a single district, three teachers will be recommended. For each additional five participating teachers, one additional teacher shall be identified by the district. Online training will be provided for all peer reviewers.

| Pilot Activity | Date |
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| Pilot Overview: Overview of Phase I work Introduction to artifact scoring guide and growth measures Timeline and expectations for participation in the 2017-18 pilot | Review the pilot overview slides |
| Intent to Participate: Deadline for submission | Sept. 15, 2017 |
| Memorandum of Understanding (MOU): Deadline for submission, district calendar of dates set for district-facilitated sessions (Oct., Nov., Jan., Feb., and March) | Sept. 29, 2017 |
| WBL Student Portfolio Growth Model Pilot Project Manager Meeting 1: Virtual <ul style="list-style-type: none"> • Vision and goals for pilot participation • Expectations for strong portfolios: defining and delivering a consistent message • Defining strong formative assessment in WBL: establishing a baseline for growth • Using the artifact scoring guide to design formative assessments • Workshop (part 1): Designing formative assessment activities to assess <i>WBL: Career Practicum (6105)</i> course standards | Early October |

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| District-facilitated Pilot Meeting 1 <ul style="list-style-type: none"> • Led by district's project manager, supported by department staff • Content aligns to Project Manager Meeting 1 | Oct. 1–30 District-scheduled |
| WBL Student Portfolio Growth Model Pilot Project Manager Meeting 2: Virtual <ul style="list-style-type: none"> • Supplementing artifact development with reflection writing • Developing strong reflection prompts and designing strong questions • Workshop (part 2): Developing reflection prompts/questions to deepen learning | Early November |
| District-facilitated Pilot Meeting 2 Led by district's project manager, supported by department staff Content aligns to Project Manager Meeting 2 | Nov. 1–30 District-scheduled |
| WBL Student Portfolio Growth Model Pilot Project Manager Meeting 3: Virtual <ul style="list-style-type: none"> • Using the scoring guide to review student work • Workshop: Providing feedback based on student work samples and developing prompts to promote greater proficiency | Early December |
| District-facilitated Pilot Meeting 3 Led by district's project manager, supported by department staff Content aligns to Project Manager Meeting 3 | Jan. 1–31 District-scheduled |
| WBL Student Portfolio Growth Model Pilot Project Manager Meeting 4: Virtual <ul style="list-style-type: none"> • Reviewing portfolio expectations with your students • Strategies for facilitating peer feedback and deepening the learning to improve proficiency • Workshop: Developing prompts to challenge students | Late January |
| Peer Reviewer Recommendations: Submission deadline for districts to identify peer reviewers | Feb. 1, 2018 |
| District-facilitated Pilot Meeting 4 Led by district's project manager, supported by department staff Content aligns to Project Manager Meeting 4 | Feb. 5–28 District-scheduled |
| WBL Student Portfolio Growth Model Pilot Project Manager Meeting 5: Virtual <ul style="list-style-type: none"> • Providing intentional prompts to extend learning and ensure artifacts are high quality for submission • Selecting artifacts for the Growth Portfolio • Preparing artifacts for submission | Late February |
| District-facilitated Pilot Meeting 5 Led by district's project manager, supported by department staff Content aligns to Project Manager Meeting 5 | March 5–30 District-scheduled |
| Growth Portfolio Submission Webinar: Online training provided to WBL coordinators for artifact submission | April |
| Growth Portfolio Submission Deadline: Uploads to be completed by this date | April |
| Renewed certificates issued for participating WBL coordinators | May |
| Growth Portfolio review and scoring period | May-July |
| Portfolio Growth Model Scores released to participating districts: Discussion of portfolio growth results facilitated with participating district leadership teams. Discussion of successful strategies and opportunities for improvement. Discussion of average and expected student growth across all pilot districts. | Fall 2018 |